

# Checklist

		✓	x
1	Is there available on site the erection design drawing and specifications for the formwork system?		
2	Is there available on site the above design documentation for each type of formwork system used?		
3	Are the design drawings and other documentation legible and adequate?		
4	Is there a specification for a minimum concrete cure time before dismantling?		
5	Are the issues of load limits and back-propping of lower floors addressed?		
6	Are fall prevention measures to be provided as part of the formwork?		
7	Are suitable access and egress to the formwork work areas provided or planned?		
8	Before the concrete pour commences, has the completed formwork been inspected and certified by a structural engineer?		
9	Are the fabricated components in good serviceable condition?		
10	Are the timber support beams in good serviceable condition and of suitable type and grade?		
11	Are the sheets of ply in good serviceable condition and of suitable size and grade?		
12	Is the formwork supported on firm foundations (condition of soleplates, ground or supporting structure)?		
13	Is the formwork assembly stable, even when exposed to different load combinations?		
14	Have good workmanship techniques been used in erecting the formwork?		
15	Does the builder have a documented safe system of work for formwork activities?		
16	Does it include a review of subcontractors' JSAs (formwork, steel fixing, concreting, electricians)?		
17	How does the builder ensure the formwork is safe for other trades to access?		
18	Does the builder require the formwork to be inspected and certified before the concrete pour?		
19	How does the builder ensure the formwork's initial and ongoing structural integrity?		
20	Does the builder ensure fall protection is fitted to all voids and exposed edges?		
21	Has the builder supplied adequate access and egress to and from the work areas?		
22	Is other workers access to the formwork area restricted, during concrete pours and strip-outs?		
23	Does the builder ensure the formwork remains in place for the required cure time?		
24	Does the builder have an appropriate level of supervision during formwork activities? (Note: The structural engineer may be employed directly by principal contractor or the formwork contractor.)		
25	Does the formwork contractor have safe systems of work for erection and dismantling?		
26	Does the contractor's documentation (JSAs) address manual handling issues?		
27	Does the contractor's documentation (JSAs) address fall prevention issues?		
28	Does the contractor have a process in place to inspect components before erection?		
29	Are the workers erecting the formwork system working safely?		
30	Is the person supervising the formwork erection process familiar with the system and its limitations?		
31	Does the contractor provide adequate supervision to all their on-site workers?		
32	Does the contractor have a process for the inspection of the completed formwork?		
33	Does the contractor provide the builder with an Inspection Certificate?		
34	Are formworkers undertaking the erection & dismantling adequately instructed (JSA & SSW)?		
35	Are other workers working on or near the formwork adequately instructed (JSA & SSW)?		
36	Have all workers on site, had safety instruction (site induction) in relation to formwork?		
37	Are all workers complying with safe systems of work and their work instruction?		
38	Are all workers in the formwork area adequately supervised?		
39	Is appropriate PPE provided and are workers wearing the PPE?		